**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

07941500003. 01702 549308. helloelaine@btinternet.com bsummvint@hotmail.com **AGENDA**

 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 7th FEBRUARY 2024 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors and Ward Councillors:

ii Representatives of QQ:

iii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence: Councillor Mrs E Pitts.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4.** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**5.** **To Receive the Minutes of the Meeting of the 6th December 2023:**

 To receive:

**6.** **Matters Arising from the Minutes: (Not on the Agenda)**

 Items:

**7.** **Finance: PRECEPT (2024-2025):**

 To record the Precept demand on the Rochford District Council for 2024-2025 is £4,000-00.

**8.** **Finance:**

i To receive the FIPC Financial Statements (circulated on 7th February 2024).

ii To receive the Co-op Bank Financial Statements (circulated on 7th February 2024).

iii The FIPC balances to be checked as correct against Bank Statements by Cllrs: ………………… and ………………….

iv **To Ratify Banking transfers to date:**

 **1) Business Account Balance:** 6/12/2023 **£ 806-95.**

**CREDITS**: None

 **DEBITS:** None.

 **Business Account Balance:** 7/02/2024 **£ 806-95.**

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 **2) Community Direct Plus Account Balance: 6/12/2023 £1,807-12.**

**CREDITS:** None.

**DEBITS:**

 02/01/24 B Summerfield. (Clerk’s Salary January 24) £ 178.37.

 02/01/24 B Summerfield. (Clerk’s back pay from April 23) £ 108-00.

02/01/24 HMRC. (3rd Part PAYE-RTI 2023-24) £ 146-58.

29/01/24 ICO:00015568861 (Data Protection Renewal) £ 40-00.

31/01/24 DIO (Bus Stop Churchend) £ 10-00.

 01/02/24 B Summerfield. (Clerk’s Salary February) £ 178.37.

 ……………………. **£ 661-32.**

**Community Direct Plus Account Balance:** 7/02/2024  **£1,145-80.**

v **The above copies of receipts of income, payments and transfers to be co-signed by councillors:**

vi To discuss rental arrangements of the Staff Premises at Lodge Farm for FI Parish Council meetings.

vii To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and Bank

 transfers.

 Proposed by Councillors: ……………….., seconded by …………………… and agreed by all.

**9.** **The Parish Council Burial Ground:**

i To receive the Contractors advice re: the burial ground hedging height reduction costs.

ii To discuss Memorial Plaques potentially on the wall at the graveyard.

**10.** **Planning:**

i Application no 22/00/FUL

**11.** **Correspondence:**

i i To record e-letters of October/December 23 and January 24 to MP Sir James Dudderidge re: The Foulness

 Island’s QQ’s maintenance of its roads, lighting and green maintenance.

 ii To receive a reply from the Senior Caseworker to Sir James Duddridge KCMG MP.

ii The Bottle Bank update.

iii To receive the QQ ‘Foulness Residents’ Updates: December/January 2024..

iv To receive the Foulness Island newsletters of January/February 2024.

v Printed Publications and General Information received by the Clerk are available on demand.

**12.** **Streetlights:**

 Councillor’s reports:

**13.** **Highways:**

 To receive Councillor Mr A Holyland’s defibrillator inspection report.

**14.** **Play space reports:**

To receive Councillor Mr G Bickford’s Play space inspection reports:

**15.** **Website:**

 The website to be further updated with the inclusion of this meetings’ information.

**16.** **Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**17.** **The next Foulness Island Parish Council Meeting:**

 **To agree:** **WEDNESDAY 3rd or 10th APRIL 2024.**

**2nd February 2023. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**